

## AGENDA ITEM NO. 2

**MINUTES OF THE MEETING OF THE  
HENLEAZE, STOKE BISHOP & WESTBURY-on-TRYM  
NEIGHBOURHOOD PARTNERSHIP  
24TH SEPTEMBER 2012 AT 7 PM  
HELD AT RED MAIDS SCHOOL, WESTBURY ROAD,  
WESTBURY-ON-TRYM, BRISTOL BS9 3AW**

### **MEMBERS**

#### **Ward Councillors**

Councillors Clare Champion-Smith (A), Glenise Morgan (A) - Henleaze  
Councillors Peter Abraham (P), John Goulandris (P) - Stoke Bishop  
Councillors Geoff Gollop (P), Alastair Watson (P) - Westbury-on-Trym

#### **Neighbourhood Partnership Ward Members**

**Henleaze** - Valerie Bishop (P), Joyce Fey (P), Simon Tomlinson (P),  
Vacancy (A)

**Stoke Bishop** - Tony Hoare (P), Gay Huggins (P), Wendy Hull (P),  
Alan Preece (P)

**Westbury - on - Trym** - Alan Aburrow (P), Sue Boyd (P),  
David Mayer (P), Vacancy (A)

#### **Partners Attending**

Jackie Longworth - equality representative, Jenny Hodges - equality  
representative.

Also present : Andrew McGrath-Area Coordinator, Steve Gregory-Clerk  
to the Neighbourhood Partnership, Duncan Venison-Highways  
Operations Manager, Richard Fletcher-Neighbourhood Engagement  
Manager.

#### **1. WELCOME AND INTRODUCTIONS, APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Clare Champion-Smith  
and Glenise Morgan.

## **2. MINUTES - HENLEAZE, STOKE BISHOP AND WESTBURY-ON-TRYM NEIGHBOURHOOD PARTNERSHIP - 20TH JUNE 2012**

The Minutes of the meeting held on 20<sup>th</sup> June 2012 were confirmed as a correct record and signed by the Chair.

### Matters arising

Equalities Training for NP Members - date still to be arranged. Suggestion of one hour session before a regular NP meeting was not supported due to time limitation. Area Coordinator to liaise with Jackie Longworth to establish an agreed date and time.

**Action - Andrew McGrath, Area Coordinator**

Community Safety - greater communication was needed to progress community safety issues. Area Coordinator to arrange meeting as soon as possible to include a list of Neighbourhood Forum issues that had been raised so that all concerns could be discussed.

**Action - Andrew McGrath, Area Coordinator**

## **3. DECLARATIONS OF INTEREST**

Councillor Watson declared an interest with regard to his role as Director of Coombe Dingle Sports Trust.

## **4. PUBLIC FORUM**

None.

## **NEIGHBOURHOOD PARTNERSHIP ITEMS**

## **5. AREA CO-ORDINATOR'S REPORT**

The Partnership received an update report from the Area Co-ordinator (agenda item no. 5).

Date for next Henleaze forum was queried as the list showed 'Monday 8 November', (8<sup>th</sup> is a Thursday) perhaps should be the 5 November. Area Coordinator to check and confirm.

**Action - Andrew McGrath, Area Coordinator**

**AGREED - (i) that the updates regarding Forums be noted;  
(ii) that the current standing of the communication budget be noted;  
(iii) that the updates be noted;  
(iv) that, subject to the above, the latest meetings schedule be noted.**

## **6. ROAD AND TRAFFIC ISSUES**

The Partnership received an oral update, from Duncan Venison Network Operations Manager, relating to road and traffic issues in the Neighbourhood Partnership area. A paper had been included with the agenda pack in respect of GBBN/Westbury Road (agenda item no. 6).

### North View

A brief overview of the legal context relating to developments and the impact on the highway network was given. Essentially provision for control was included to ensure public safety but outside of that developers had a significant degree of autonomy.

With regard to North View, discussions had taken place with the developer at the outset and the current situation made allowances for on site deliveries and access. Recently a one way traffic flow had been installed due to water main works and this was expected to continue for another three weeks when the two way flow would be resumed. All work related to the development was expected to be completed by the end of November, 2012 however there was still some work to do on the footway and connection of utilities so it was possible that traffic light controls would be used again at some point.

Following a question and answer session various points of view were expressed about how the development related traffic issues could have been better managed. The Highway Officer explained

why the suggested options had not been taken up, these were primarily due to weather, practical and financial considerations.

Serious concern was expressed about the impact the work had on local businesses in the area and it was formally requested that 'lessons be learnt' from this to ensure that it did not happen again. The Highway Officer confirmed that this would be done within the context of the powers available to the Council.

### Bristol Water Scheme

Water mains work being carried out to ensure that water supplies to 150,000 residents could not be disrupted. There had been unforeseeable practical problems which had led to an extension of time for the work to be completed, in Bishopthorpe Road, of up to ten weeks. It was anticipated that the work would be completed by the end of October, 2012.

### Hill View

An 8 week extension had been granted due to unforeseen practical problems with work expected to be completed by the 10 November, 2012.

### Wellington Hill West

A 15 week delay due to unforeseen practical problems with work expected to be completed by the 9 November, 2012.

### Upper Belgrave Road

The whole road would be closed for 8 weeks and was necessary as the Downs could not be accessed for ecological reasons. The option of using traffic lights to allow some movement had been considered and rejected on the grounds that the work would take significantly longer.

Traffic Regulation Orders had been made to provide alternative routes for traffic however the limitations of this were recognised following comments from the public that vehicles were frequently using residential roads as 'rat runs'. The Partnership asked that highway officers maintain communication with affected residents and listen carefully to the concerns of all affected parties.

## Westbury Road/GBBN

The Area Coordinator gave an update on the current situation alluding to recent changes that had been made to white line road markings to alleviate traffic flow problems. This would be followed up with a 12 hour traffic count survey to evaluate the effectiveness of the changes and the potential impact of the closure of Upper Belgrave Road. A full review of the operation of the Bus Lane would be done after all the other works had been completed. One recent suggestion was to shorten the length of the Bus Lane toward the White Tree Roundabout.

There was a general consensus that the recent changes to road markings and the proposed shortening of the Bus Lane were ineffective and further surveys would not be of much help.

The Neighbourhood Committee Members for Stoke Bishop and Westbury-on-Trym informed the meeting that they had jointly written to the Executive Member for Transport on 19 September, 2012 asking that the Bus Lane on Westbury Road be temporarily suspended until the development work had been completed but as yet had not received a reply.

After discussion the Partnership gave its full support to the proposal to suspend the Bus Lane.

**AGREED - that the report be noted.**

## **7. STOKE LODGE PARKLAND - TREE PRESERVATION ORDERS**

The Partnership considered a report of Stephanie French (agenda item no. 7) regarding Stoke Lodge Parkland - Tree Preservation Orders and other tree matters in the area.

The Partnership was informed that at the Development Control (North) Committee on 12 September, 2012 agreed that the eight remaining specimen trees at Stoke Lodge Parkland be protected with Tree Preservation Orders.

The Partnership expressed its thanks to Stephanie French for her work on this.

**AGREED - that the report be noted.**

## **Neighbourhood Committee items**

### **8. PARKS CAPITAL STIMULUS FUND**

The Partnership considered a report of Richard Fletcher, Neighbourhood Engagement Manager (agenda item no. 8) setting out details of the Parks Capital Stimulus Fund.

**AGREED - that the match funding requirements contained in table 1, to secure capital stimulus money allocated to parks investment projects within the Henleaze, Stoke Bishop and Westbury-on-Trym Neighbourhood Partnership area, be agreed.**

#### **8 (i) STOKE LODGE PARKLAND - PLAY FACILITIES**

The Partnership received an update from Richard Fletcher, Neighbourhood Engagement Manager about the latest position regarding play facilities at Stoke Lodge Parkland.

Consultation had taken place prior to the school summer holiday period with users of the facilities at Stoke Lodge and other interested parties including sports clubs, site managers and friends of Stoke Lodge Parkland. Issues raised during the consultation period were being considered and a report would be drawn up for final approval by the Neighbourhood Committee. The Council had indicated its support for the facilities to be located near the current car park as it was considered to be the one with most merit. Cotham school would now be consulted about this.

Following this a planning application would be submitted where a further public consultation would take place via the usual planning process.

It was suggested that to expedite matters an extraordinary meeting of the Neighbourhood Committee be arranged as soon as practical.

**AGREED - that an extraordinary meeting of the Neighbourhood Committee be arranged as soon as practical to finalise arrangements for the Stoke Lodge Parkland Play Facilities.**

**Action - Andrew McGrath, Area Coordinator**

## **9. DEVOLVED SERVICES - UPDATE**

The Partnership considered a report of the Area Co-ordinator (agenda item no. 9) giving an update on devolved services.

David Mayer specifically criticised the need to bring Clean and Green requests back to the Neighbourhood Partnership, despite it having been previously agreed at the Neighbourhood Partnership meeting on 20 June, 2012, that this should be devolved to the Area Environment Officer. It was understood that the previous decision had been changed by an Executive Member at a recent informal executive briefing. There was a general consensus regarding the views expressed by David Mayer.

**AGREED -**

- (1) that the Clean and Green budget to date be noted and a payment regarding the Westbury-on-Trym allocation be agreed;**
- (2) that the S106 allocations be noted;**
- (3) that the latest progress update on devolved transport schemes be noted.**

## **10. WELLBEING REPORT**

The Partnership received a report of the Area Co-ordinator (agenda item no. 10) regarding the recommendations of the Wellbeing Panel.

**AGREED -**

- (1) that the current Wellbeing budget be noted;
- (2) that the Wellbeing Panel recommendations, as set out in Table 1 of the report, be approved;
- (3) that the latest monitoring update of Wellbeing Grant recipients be noted.

*Councillors Abraham and Gollop left the meeting at this point.*

## **11. FEEDBACK FROM WORKING GROUPS**

### **(1) Transport**

The Partnership received a report from the Transport Working Group.

Agreed to note -

- (i) the Transport Working Group's Terms of Reference (Appendix 1) which were reviewed and not amended at the Group's annual general meeting;
- (ii) the on-going concerns regarding traffic problems resulting from the GBBN's Bus Lane on the approach to the Whitetree roundabout;
- (iii) the current progress with minor traffic schemes, previously sanctioned by the Neighbourhood Partnership;
- (iv) the total of 11 Highway Infrastructure schemes that had been submitted for capital funding from the Council's "Invest in Bristol" package;
- (v) that a bid had been submitted by Councillors Campion-Smith and Morgan for a Highways Infrastructure and Road Safety grant in respect of a request made by residents for a zebra crossing near the junction of Coldharbour Road and Cairns Road.

### **(2) Communication**



Noted.

(3) **Environment**

Noted.

(4) **Older People**

Noted.

(5) **Younger People**

This working group had not yet been established due to work commitments of other established working groups and the Partnership being short of two resident representatives. Other options would be explored to assess what could realistically be supported.

**12. DATE OF NEXT MEETING**

Noted that the next meeting of the Henleaze, Stoke Bishop and Westbury-on-Trym Neighbourhood Partnership would be held at 7 pm on 3 December, 2012 at a venue to be determined.

(The meeting ended at 9.25 pm)

CHAIR